

**Miles Community College  
Board of Trustees  
Minutes  
February 24, 2020**

The Board of Trustees of Miles Community College met in regular session at 5:30 p.m., February 24, 2020, in room 106. The following Trustees were present: Sue Morlock, Jamie Ogolin, Jeff Okerman, Garret McFarland, Tara Andrews, and Ryan Jones. The following Trustees were excused: Debbie Morford and Garret McFarland. Also present were President Ron Slinger, Candy Laney, Erin Niedge, Rita Kratky, Richard DeShields, Kylene Phipps, Jerry Olson, Pauline Flotkoetter, Nancy Aaberge, Jay Wiebers, Garth Sleight, Ross Lawrence, Jana Janshen, Brandon Janshen, and Miles City Star Reporter Ashley Wise.

Vice Chair Ryan Jones called the meeting to order at 5:30 p.m.

**Public Comment:** None

**Important Dates:** Vice Chair Jones discussed the items on the agenda.

**REPORTS:**

- A. Enrollment Services:** In addition to the written report included in the Board packet, Dean of Enrollment Management and Educational Support Services Erin Niedge reported on the following: HiSET graduation is scheduled for April 16.
- B. Student Engagement:** In addition to the written report included in the Board packet, Dean of Student Engagement & Auxiliary Services Richard DeShields reported on the following: Leadership Banquet Sunday, April 19. Invitations will be sent to Trustees.
- D. Administrative Services and HR:** In addition to the written report included in the Board packet, Dean of Administrative Services and HR Kylene Phipps reported on the following: Trustees were updated on the faculty and staff position searches.
- E. Academic Affairs:** In addition to the written report included in the Board packet, Vice President Rita Kratky reported on the following: Kim Gibbs and her students just got back from the Rangeland Competition. They did not place this year, however there were MCC Alumni participating. Garth Sleight has submitted the NWCCU Ad Hoc report. VP Kratky met with James Auid from Next Era Energy, who operate and maintain wind farms north of Rosebud, about working with them to implement classroom programs at MCC. They were very interested in all aspects of our programs.
- F. President's Report:** In addition to the written report included in the Board packet, President Slinger reported on the following: While in Billings President Slinger met with St. John's CEO David Trost. St. John's is a new clinical sight for the MCC Nursing program. Part of their conversation included the MOU for Nursing as well as a potential new partnership regarding their CNA training program. We are also working on a CNA program partnership with OneHealth. These two CNA partnerships could be very beneficial for MCC. President Slinger also discussed the "Become An Alum" pilot program through the Department of Labor and Industry with the University of Montana.
- G. Athletic Report:** In addition to the written report included in the Board packet, Athletic Director Olson reported on the following: Athletic Director Olson gave a Buckaroo Bash update. The next MCC Winter Rodeo and Jackpot will be held Feb 29 and March 1. Baseball and Softball have both started their season. Baseball will play 16 games in AZ and softball will play 8 games in Washington. Women's Basketball Region XIII playoffs begin Friday in Bismarck and Men's Basketball Region XIII playoff begin on Thursday in Glendive.

**CONSENT AGENDA:**

***Trustee Morlock moved to approve the November consent agenda as presented. Trustee Andrews seconded the motion. Motion passed.***

**INFORMATIONAL ITEMS:** Dean Niede discussed the official census numbers. She explained we are funded on end of term numbers. As of today, we are almost right on for concurrent numbers from last year. We expect it to bump up as we still have room in CDL and CNA programs. Head count has increased from last year. Dean Niede discussed the year-over-year FTE and Headcount comparison. Retention did take a small dip but we did hit 80.83% with 79 degree seeking students not retained from last year. We are looking at the sixth consecutive year of enrollment growth and fifth consecutive year of Montana resident enrollment growth. Exceeded budget target for total annualized FTE with 476 compared to budgeted FTE 469 and Resident FTE 395.7 compared to budgeted FTE 396.

**FINANCE COMMITTEE:**

- A. Chair Report:** Trustee Jones reported they had a very robust conversation at the retreat.
- a. **Roofing Project Resolution:** Dean Phipps discussed the roof projects and bids that were submitted. Total amount of the projects is \$418,677.60. MCC received insurance proceeds for hail damage in the amount of \$359,768.66 and is requesting \$35,000 from Housing for the auditorium classroom roof and the remaining \$23,908.94 from the Building Fee Fund. This project will remove projects from the deferred maintenance list. Dean Phipps requested Trustees waive the second reading.

***Trustee Morlock moved to waive the second reading. Trustee Ogolin seconded the motion. Motion passed.***

***Trustee Ogolin moved to accept the resolution as presented. Trustee Okerman seconded the motion. Motion passed.***

**HUMAN RESOURCE COMMITTEE:**

- A. Chair Report:** Trustee Okerman reported they met during the Trustee retreat and were updated on staffing.
- a. **Addition to Policy 500.4:** Had a chance to review this policy at the retreat. They are trying to align policies across the college. This will go into effect next fall.

***Trustee Okerman moved to accept the addition to policy 500.4 as presented. Trustee Andrews seconded the motion. Motion passed.***

**QUALITY AND ADVOCACY:**

- A. Chair Report:** Trustee Okerman reported the committee had the opportunity at the retreat to be briefed on HB657, Community College Funding Review. They are still reviewing this and the community colleges, as a group, still have a strong voice. They were also briefed on HB754, 2-year College review. Continue to review of our 900 policy.

**IX. Academic Consent Agenda:**

**A. Academic Consent Items:** VP Kratky discussed the proposed catalog description changes.

***Trustee Morlock moved accept the Academic Consent Items as presented. Trustee Ogolin seconded the motion. Motion passed***

**X. Future Agenda Items:** VA, Nursing Report, AAC update from Foundation, Student conduct Process & BIT: Trustee Morlock would like to know more about volleyball and softball and have a chance to have coaches come in. Anne Anderson and the Learning Center

Trustee Jones adjourned the meeting at 6:27 p.m.

The next regular Board of Trustee meeting will be held on Monday, March 23, 2020 at 5:30 p.m. in room 106.

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Chair

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Secretary